



Juniper KSA Tool

Quick Reference Guide

(For Account Managers)

JUNIPER KSA Quick Reference Guide (AMs)

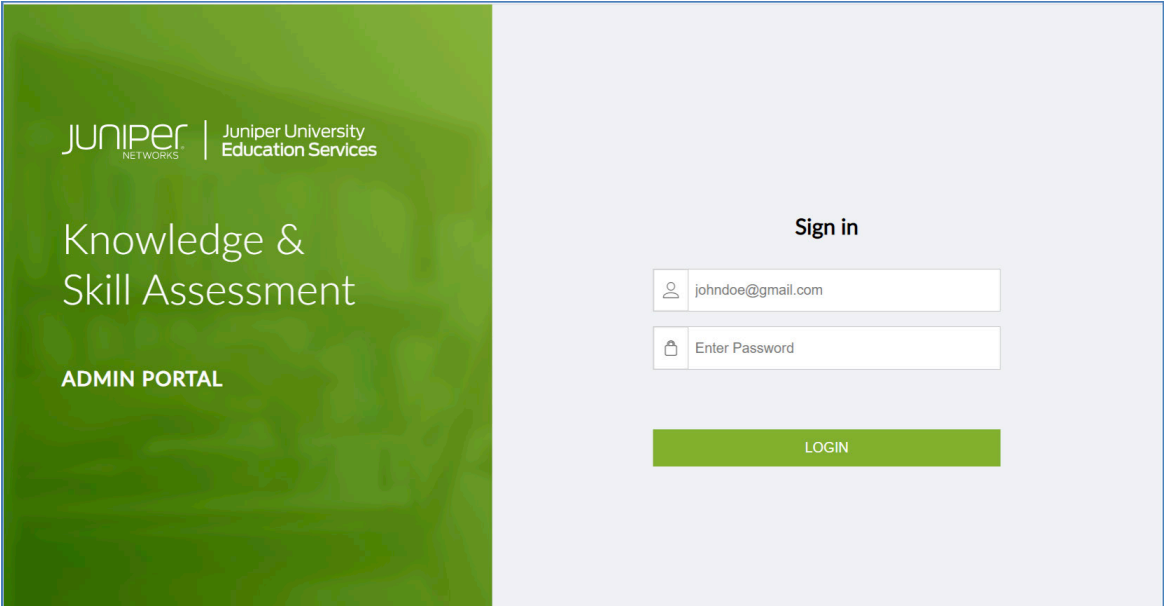
Account Manager/Portal Admin Module Flow

Log-in Screen → Assessment Dashboard Screen → Create Assessment Screen → Unique Link generation Screen → Onscreen User Report Screen

A. Logging into the KSA Tool

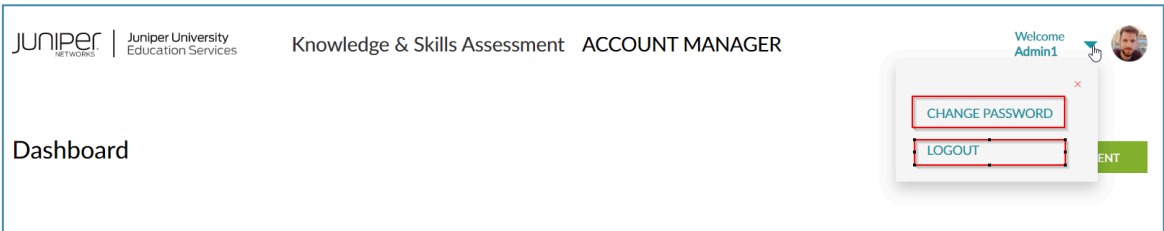
As the Account Manager or Administrator, you can access the “KSA-Application” using your credentials. After logging in, you will be directed to the Dashboard.

- 1 Enter your email Id and password in the **Admin Portal** page to access the Dashboard.



The screenshot shows the login interface for the Juniper KSA Admin Portal. On the left, a green sidebar contains the Juniper Networks logo, 'Juniper University Education Services', and the text 'Knowledge & Skill Assessment' and 'ADMIN PORTAL'. On the right, a light blue area titled 'Sign in' contains two input fields: one for email (pre-filled with 'johndoe@gmail.com') and one for password (labeled 'Enter Password'). Below these fields is a green 'LOGIN' button.

- 2 In the Dashboard, you can log out or change your profile password.



The screenshot shows the dashboard after a successful login. The top navigation bar includes the Juniper Networks logo, 'Juniper University Education Services', and the text 'Knowledge & Skills Assessment ACCOUNT MANAGER'. Below this, the word 'Dashboard' is visible on the left. On the right, there is a user profile section with a 'Welcome Admin1' message and a user avatar. A dropdown menu is open, showing two options: 'CHANGE PASSWORD' and 'LOGOUT', both highlighted with red boxes. A green 'EXIT' button is also visible at the bottom right of the dashboard area.

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B. Creating an Assessment

- 1 In the **Dashboard**, click **Create Assessment**.

The screenshot shows the 'Dashboard' page with a 'CREATE ASSESSMENT' button in the top right. Below the header, it says 'Assessments (19)'. There are filters for 'Search Assessment', 'Created By', 'Company', and 'Region'. A table lists two assessments:

Assessment Name	Tracks	Company	Created On	Created By	No. of Responses	Actions
April13KSATesting	Enterprise Routing and Switching, Service Provider Routing and Switching, Security, Mist AI	Juniper Networks	13/04/2021	Me	21	
Fujitsu Beta Assessment	Enterprise Routing and Switching, Cloud, Security	Fujitsu Global	23/03/2021	Me	3	

Note: The link is generated for a specific assessment and can be circulated to the Users.

- 2 In the **Create Assessment** page, enter all the mandatory information about the assessment.

- a First, enter a name for the assessment.

The screenshot shows the 'Create Assessment' form. It has a 'GO TO DASHBOARD' link in the top left. The form fields are:

- * Assessment Name (text input)
- * Select Tracks (dropdown menu, with a red error message 'Please select the Tracks')
- * Company Name (text input)
- Department (text input)
- * Select Region (dropdown menu)

A green 'CREATE' button is at the bottom right.

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- b Next, choose the track from the multipurpose dropdown “**Select Tracks**”, which has the search field to filter the tracks.

Note: The checkbox in the track list displays the levels of each track with a toggle switch. Each level's toggle switch activates the assessment's track-based “list of questions.”

The screenshot shows the 'Create Assessment' form. At the top left is a link 'GO TO DASHBOARD'. The form title is 'Create Assessment'. Below the title is a section for 'Mandatory fields'. The first field is 'Assessment Name'. The second field is 'Select Tracks', which is currently set to 'Enterprise Routing And Switching'. A red error message 'Please select any one level in each tracks' is displayed below the dropdown. A search bar is visible within the dropdown menu. The dropdown menu is open, showing a list of tracks with their respective levels: 'Enterprise Routing and Switching' (checked), 'Service Provider Routing and Switching', and 'Data Center'. Each track has three toggle switches for 'INTRODUCTORY', 'INTERMEDIATE', and 'ADVANCED' levels. A green 'CREATE' button is at the bottom right of the form.

- c Finally, choose the region from the **Region** dropdown.

Note: There are four types region types. Select a region to map it to the assessment.

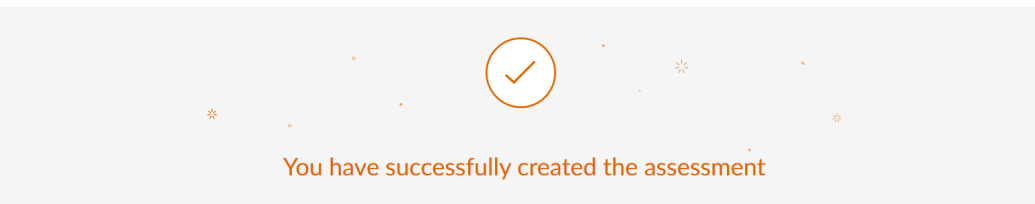
The screenshot shows the 'Create Assessment' form. At the top left is a link 'GO TO DASHBOARD'. The form title is 'Create Assessment'. Below the title is a section for 'Mandatory fields'. The first field is 'Assessment Name'. The second field is 'Select Tracks', which is currently set to 'Enterprise Routing And Switching'. A red error message 'Please select the Tracks' is displayed below the dropdown. The third field is 'Company Name'. The fourth field is 'Department'. The fifth field is 'Select Region', which is currently set to 'Select Region'. A dropdown menu is open, showing a list of regions: 'AMER', 'EMEA', 'APAC', and 'CALA'. A green 'CREATE' button is at the bottom right of the form.

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- 3 Click **Create** to generate the assessment link.

Note: You will be able to copy the link from the success screen and circulate it.

[GO TO DASHBOARD](#)



Dcheck
Tracks: **Enterprise Routing and Switching, Cloud**

Company	Department	Region
Companyd	IT	AMER

Assessment Link
http://juniperksanew.originkconnect.com/ksa_stage/?ak=RGNoZWNrXyNPUkdKVU4jX0d2SGRuN3BHbmtfMjAyMS0wNC0xNQ== [Copy](#)


C. Viewing User/Learner Reports

Learner/User Assessment Module Flow

Log-in Screen → Assessment Dashboard Screen → Click on any specific Assessment → Onscreen User Report Page/ Downloadable User Reports


- 1 The **Report** page displays the list of users who have completed the assessments. It provides the ability to filter the learners/users by their names using the “search field”. The details related to specific assessment are provided including current knowledge level, the total number of tracks, and so on.

Users (2)

 **Anish**
Email: ani@gmail.com
Location: Chennai

Tracks

Data Center	Cloud
Level: INTRODUCTORY	Level: INTRODUCTORY

 **Anish**
Email: anias@gmail.com

Tracks

Data Center	Cloud
Level: INTERMEDIATE	Level: INTERMEDIATE

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2

You can also download reports for specific assessments either as a PDF or in MS Word format using **Download PDF Report** and **Download Word Report**.

The screenshot displays the Juniper KSA interface. At the top, there is a navigation bar with a 'GO TO DASHBOARD' link and four buttons: 'SUSPEND ASSESSMENT', 'DELETE ASSESSMENT', 'DOWNLOAD WORD REPORT', and 'DOWNLOAD PDF REPORT'. Below this, the 'Final Check' section shows the following details: Tracks: Data Center, Cloud; Company: Tech; Department: Tech; Region: EMEA; and Assessment Link: http://juniperksanew.originkconnect.com/ksa_stage/?ak=RmluYWwgY2hiY2sgXyNPkdKVVU4jX05DWDJMOGpFdGJmJyAyMS0wNC0xMw==. A 'Copy' button is next to the link. Below the 'Final Check' section, the 'Users (2)' section shows a search bar and a list of users, with 'Anish' (Email: anish@email.com) being the only visible user.

3

You can suspend or delete an assessment using **Suspend Assessment** and **Delete Assessment**.

This screenshot is identical to the one above, showing the Juniper KSA interface. However, a blue rectangular box highlights the 'SUSPEND ASSESSMENT' and 'DELETE ASSESSMENT' buttons in the top navigation bar, indicating the actions described in the text.